



Employee Application Form

Which position are you applying for?

Personal Details

Name		Date of Birth	
Address		Contact numbers	
Email		Sex	
National insurance number		Smoker	Yes No
Nationality		Ethnic Origin	
Languages Spoken			

Do you need a permit to work in the UK	No	Yes, Please give details.
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Do you drive? (please tick)	Yes	No	
If yes, What type of insurance do you have?	Fully Comp?	Third party?	
If yes, Would you be willing to help with school runs?	Yes	No	
Do you hold a full, clean driving licence?	Yes	No	If no, Please give details

Next of kin

Name	
Relationship	
Address	
Contact numbers	
Email	

Qualifications Gained

	Qualifications	Date completed	Governing Body (if known)
GCSE's			
A Level's			
Relevant to the position			

If successful you will be required to provide copies of all GCSE and any position relevant qualification certificates.

Certificates – Do you hold..... (please tick)

A current Paediatric First Aid Certificate?	Yes	No	Renewal date:
Safeguarding?	Yes	No	Renewal date:
Designated Safeguarding?	Yes	No	Renewal date:
Food Hygiene?	Yes	No	Renewal date:
Safer recruitment?	Yes	No	Renewal date:
SEN/SEND?	Yes	No	Renewal date:
Health and Safety?	Yes	No	Renewal date:
Equal Opportunities?	Yes	No	Renewal date:
CAF?	Yes	No	Renewal date:
Any Other:			

References - one of which must be your most recent employer

	Reference 1	Reference 2
Company Name		
Contact Name		
Contact Number		
Email (if known)		
Address		

If chosen, may we contact your most recent employer before you start?

Employment History – starting with most recent. If there are any gaps in employment please state why

Company Name and area	Job title	Date	Reason for leaving

Criminal Convictions

Have you ever been convicted of a criminal offence?	Yes	No	If yes, Please give details.
Have you ever had a warning, reprimand or caution?	Yes	No	If yes, Please give details.
Employment with Mucky Pups Childcare is subject to a satisfactory DBS. Do you consent to the application being carried out?	Yes	No	If no, please give your reason.

Children

Mucky Pups offer a £1 per hour discount for staff members with children.

Do you have any children?	
Ages of children?	
Hours/Days they would need to be included in care	
Would they need after school pick up? If so, which school do they go to?	

If successful what is the earliest date that you could start?

Is there any other information you wish to share that might help with your application

I declare that the information I have provided is accurate and true to the best of my knowledge.

Signed

Print name

Date

If successful you will be invited back to spend half a day with the children and you will be asked to involve the children with an activity. The final decision will be made after this session.

Office use only

